

January 9, 2009

**\*SAMPLE\***

Dear Illinois Resident:

Our records indicate that the Illinois State Treasurer's Office is currently holding cash or other assets that may belong to you. Under state law, this so-called "unclaimed property" is turned over to the state after remaining dormant for at least five years. It is the State Treasurer's responsibility to reunite unclaimed property with its rightful owners or heirs.

Unclaimed property can include inactive bank accounts, securities, insurance refunds, uncashed payroll checks or items left in safe deposit boxes. Many times these assets are lost or abandoned due to a move, death in the family or other life change.

Please follow the instructions on the enclosed claim form. At the top of this form, you can see an amount or description of assets held in your name. To receive your unclaimed property, you must:

- Complete the form
- Include a photocopy of a valid photo identification and proof of your Social Security number (e.g. copy of your Social Security card, 1099 or W-2)
- Return the documentation to the Treasurer's Office

Please ensure that all steps are completed. There is no fee associated with the safekeeping or return of these assets. If you have questions or want to learn more about unclaimed property, visit **[www.treasurer.il.gov](http://www.treasurer.il.gov)** and click on the Cash Dash link or call **(217) 785-6998**.



ILLINOIS' LOST AND FOUND

**DAN RUTHERFORD****Illinois State Treasurer**

## CLAIM FORM

Property Description		
Property ID <b>*SAMPLE*</b>	Name Reported	Address Reported

Individual Submitting Claim			
Last Name	First Name	Middle Initial	
Current Mailing Address	City	State	Zip Code
Daytime Telephone Number	Social Security Number/FEIN		
My relationship to the owner of the property: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> I am the owner of the property  <input type="checkbox"/> Guardian or other representative of the owner  <input type="checkbox"/> Executor or administrator for the owner             </div> <div style="width: 45%;"> <input type="checkbox"/> Heir where there has been no probate  <input type="checkbox"/> Power of Attorney  <input type="checkbox"/> Other – explain _____             </div> </div>			

**The following must be included with this form:**

- 1. Clear copy of documentation showing the Social Security number of the claimant**
- 2. Claimant must have signature notarized**

The named claimant hereby certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim, said claimant will indemnify and hold harmless the State of Illinois, its officers and employees, from any other valid claims to the said property.

Claimant swears and affirms that they are the proper claimant in the foregoing claim and that the above statements are true to the best of their knowledge.

SUBSCRIBED AND SWORN TO BEFORE ME BY  
 \_\_\_\_\_ (Claimant(s))

**SIGNATURE OF CLAIMANT(S):**

X \_\_\_\_\_  
 X \_\_\_\_\_

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 Signature of Notary Public                      County / State

My Commission Expires: \_\_\_\_\_

Notary Seal:



Mail completed form to:

Illinois State Treasurer's Office  
 Unclaimed Property Division  
 P.O. Box 19495  
 Springfield, IL 62794-9495